

Letter of Intent to Subcontract

Processing Instructions: This form is due within 2 days of bid opening or proposal due date. A Letter of Intent to Subcontract must be submitted for each M/WBE subcontractor listed on the Contractor Utilization Plan. MBE/WBE Goals must be met or evidence of Good Faith Efforts must be submitted with bid.

Bidder know as _____ hereby states his intent that on the
Prime Contractor
_____ project, Project # _____, bidder intends to
enter a contractual agreement with _____, who will
M/WBE Subcontractor

provide the following goods / services in connection with the above referenced project:

Scope of Work: _____

Total value of subcontract: \$ _____

Percentage of total contract: % _____

Subcontractor:

I intend to work on the above named project, perform the indicated scope of work, and receive the indicated compensation contingent upon award of the contract to the aforementioned Prime Contractor.

Signature: Sub Contractor

Print Name

Title Date

Prime Contractor:

I intend to utilize the above named M/WBE subcontractor on the referenced project for the scope of work indicated contingent upon award of the contract to my firm.

Signature: Prime Contractor

Print Name

Title Date