



REQUEST FOR BID

RFB #3436-01

RFB TITLE: Vernon School Rehabilitation

Date: February 7, 2025

Vernon Multipurpose Center, Incorporated (hereinafter referred to as “VMPCI”) is seeking bids for architectural services and construction project management services for the Vernon School Rehabilitation project. If your firm is interested in submitting a response, please do so in accordance with the instructions contained within this Request for Bid. Responses are due no later than 5:00pm CST/CDT, February 28, 2025.

All contact concerning this solicitation shall be made through the designated representatives. Questions, clarifications, and concerns shall be submitted in writing to the contact information listed below. Failure to comply with these guidelines may disqualify the Bidder’s response.

Sincerely,

Glenda Arrington

Glenda Arrington

Project Coordinator

Vernon Multipurpose Center



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1. Purpose

Vernon Multipurpose Center, Incorporated seeks architectural services and construction project management services for the Vernon School Rehabilitation project, located at 3436 North 27th Street, Kansas City, KS. The project involves developing architectural and engineering construction documents, bid oversight, and construction administration to meet historical preservation and ADA compliance standards. This project is funded by the Unified Government of Wyandotte County, Kansas allocation of American Rescue Plan Act (ARPA) funds under the Federal Award Identification Number (FAIN) SLFRP3214.

2. Submittals

Responses must include both an original hard copy, two additional hard copies, and one electronic version (PDF/Word on a flash drive). Submissions must be less than 10 pages, sealed and clearly labeled with the firm name, bid number, and due date. The owner reserves the right to reject any or all proposals. Late or incomplete responses will not be considered. Electronic submissions may be sent to:

info@vernoncenterkck.org

Physical submissions must be addressed to:

Vernon Multipurpose Center, Incorporated
c/o: Glenda Arrington
P.O. Box 4268
Kansas City, KS 66104

Submittals are due **NO LATER THAN 5:00 pm CST/CDT, February 28, 2025.**

Bid responses will be acknowledged and read into the record at the Bid Opening **which will occur at 7pm CST/CDT ON DUE DATE VIA EMAIL.**

For assistance, contact:

info@vernoncenterkck.org



3. Scope of Work

The project involves developing detailed architectural and engineering construction documents to include preliminary design, competitive construction bid preparation and oversight, construction documents, administration, and oversight. Fees from the oversight of bids and construction will be eligible for reimbursement from the ARPA grant funding. The project must meet historical preservation standards as required by the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings, the Kansas Historical Society, and by the Unified Government of Wyandotte County, Kansas. The firm will ensure that the project remains in compliance with federal funding guidelines and ADA standards. A historical assessment of the Vernon School was conducted and published in March 2023. The assessment is available for reference. The project includes but is not limited to the information below. Further detail is provided on Attachment C:

Visitor Center Restoration:

- a. Demolish interior walls and restore the original classroom footprint.
- b. Refinish walls and floors, raise ceilings closer to original height.
- c. Expose original chalkboards and cabinetry, restore the doors.

Restroom Renovation:

- a. Renovate men's and women's restrooms for ADA compliance.
- b. Renovation should include new plumbing and fixtures.
- c. Inspect and replace water supply and sewer discharge lines as necessary.
- d. Removal of existing partition wall in men's restroom and janitor's closet
- e. Construct a new partition wall between the men's restroom and the janitor's closet and install a door to the janitor's closet.
- f. Provide an ADA accessible stall in the men's restroom.
- g. Ensure that the women's toilet stalls are ADA accessible.

HVAC Installation:



- a. Install modern HVAC systems, including new supply ductwork (installed in the basement and crawl spaces) and new return air grills (in the walls connecting to the ductwork in the basement and crawl spaces).
- b. The new HVAC is to serve the visitor center, restrooms, and the balance of the building if funding is adequate.
- c. Provide a diagrammatic layout of ductwork.

Deliverables:

- a. Prepare architectural and engineering construction drawings for interior rehabilitation and site rehabilitation
- b. Prepare project manual to include general requirements and technical specifications
- c. Assist owner with review and approval of the construction documents for compliance with historic rehabilitation, ADA, federal, and Unified Government guidelines
- d. Assist owner with the process of obtaining competitive construction bids from general contractors for all work associated with this project.
- e. Ensure procurement and bidding support follow 2 CFR subpart D procurement requirements
- f. Organize and attend pre-bid walkthrough with bidders, respond to questions and prepare addenda as required.
- g. Assist owner with bid evaluations and execution of construction agreements
- h. Organize and attend pre-construction meetings
- i. Review submittals
- j. Respond to Requests for Information (RFIs) from contractors
- k. Review and process monthly pay applications from contractors
- l. Perform services for final project closeout
- m. Provide other services as needed for proper execution of all phases: construction documents, bidding, and construction administration

4. VMPCI Responsibilities

VMPCI will:

- Provide relevant information to assist in the completion of the project.



- Designate a contract manager to oversee the firm’s agreed upon contract.
- Conduct inspections as necessary.
- Coordinate with contractor on bidding.
- Pay contractor based on reviewed documentation provided by the firm according to the fully executed agreement.

5. Bid Terms

Questions regarding this RFB must be submitted to info@vernoncenterkck.org by February 21, 2025. Responses will be provided within five business days and shared with all interested parties.

6. Minimum Firm Qualifications

Potential bidders must:

- Hold valid Kansas state licensing for architectural services.
- Demonstrate experience with historical preservation projects.
- Demonstrate experience with federally funded projects.
- Comply with Kansas State Building Codes.
- Comply with the Americans with Disabilities Act (ADA).
- Comply with the National Environmental Policy Act (NEPA) guidelines.
- Comply with Federal Acquisition Regulations (FAR) Part 36 for architect-engineer contracts.
- Demonstrate experience within the last 5 years on projects of similar scope and scale.

7. Evaluation Criteria

- Experience with Historical Buildings and Qualifications (30%)
- Approach and Methodology (25%)
- Project Understanding (20%)
- Cost Proposal (15%)
- References and Past Performance (10%)

8. Request for Bid Timeline

RFB Issuance	Friday, February 7, 2025
Deadline for Questions	Wednesday, February 19, 2025



Proposal Submission Deadline	Friday, February 28, 2025
Shortlist Notification	Wednesday, March 5, 2025
Interviews (if necessary to be scheduled)	March 10 – 14, 2025
Selection Announcement	Wednesday, March 19, 2025

9. Contract Period and Payment Terms

The contract will commence following approval and will remain effective as outlined in the final agreement. Payment will follow the submission of monthly invoices.

- **Payment and Invoice Provisions:** All invoices are to be submitted to the Vernon Multipurpose Center, Incorporated via email [@info@vernoncenterkck.org](mailto:info@vernoncenterkck.org) which will include Date of service, description of services and the total amount.

10. Insurance Requirements and Bonding

Bidders must maintain liability insurance with minimum coverage as outlined in the RFB. Proof of insurance must be included with the bid submission.

Insurance Requirements

Unless specifically waived in writing, Vernon Multipurpose Center, Incorporated requires that successful bidders provide certificates of insurance to ensure risks are prudently protected. Certificates of insurance must include:

- Evidence of commercial general liability, workers' compensation, and automobile liability coverage for construction and service contractors.
- Evidence of professional liability, commercial general liability, workers' compensation, and automobile liability coverage for professional services and environmental contractors.
- A thirty (30) day cancellation clause.
- Inclusion of Vernon Multipurpose Center, Incorporated, its officers, agents, and employees as additional insureds.
- Certificates should be sent and addressed to:

Vernon Multipurpose Center, Incorporated
Attention: Glenda Arrington
P.O. Box 4236
Kansas City, KS 66104



Additional or specialty coverages or specific limits of coverage may be required depending on the services requested in the procurement. These requirements will be detailed in the bidding or purchase document.

Bonding Requirements

- A Performance Bond may be required to ensure contract completion within the agreed terms.
- Labor and Material Payment Bonds (Statutory Bond) are required for all contracts exceeding \$5,000 entered for public improvement or repairs per KSA 60-1111. These bonds must ensure payment for labor, materials, equipment, or supplies used in the project.
- Bonds are issued in favor of Vernon Multipurpose Center, Incorporated and filed with the Clerk of the District Court. Filing costs are the contractor's responsibility.
- Compliance with bonding and insurance requirements of **2 CFR 200.310** (Insurance) and **2 CFR 200.326** (Bonding) is mandatory.

11. Indemnification

Bidders agree to indemnify and hold harmless VCMI and the Unified Government of Wyandotte County, Kansas against any claims arising from the performance of contracted services.

12. Confidential Matters and Data Ownership

All data, records, and information obtained through this RFB are the property of VCMI and must be treated as confidential.

13. Bid Conditions

Bidders must comply with the federally compliant sealed bid processes as outlined in the RFB, including federal funding requirements and reporting standards. The Bidders must provide timely updates on their progress at least every two weeks and be available to present progress to the Executive Board of the Vernon Multipurpose Center upon request. The VMPC has the right to reject all bids if they do not meet criteria or if no bid is considered satisfactory.

14. Required Response Content

Bid responses must include:



- Cover Letter
- Firm Overview (include licensing information and relevant experience)
- Project Approach
- Team Organization and Resumes
- Completed Response Form
- Cost Proposal (in a separate sealed envelope, if applicable)
- Proof of Insurance
- Sample Invoice
- Summary of experience meeting federal procurement requirements
- Letters of reference from completed historical building projects

15. Response Form

Complete the detailed response form provided (Attachment 1) and sign the form as part of your submission. Ensure all addenda are acknowledged.

16. Attachments

- a. Response Form
- b. Diagrams of the Existing Structure (Current as of 2024)
- c. Current layout and the proposed changes
- d. Federal Contract and Purchasing Requirements



Response Form

Business Information:

Firm Name:	
Contact Person:	
Address:	
City/ State/ ZIP:	
Phone:	
Email:	
State of Incorporation:	
Unique Entity Identifier (UEI):	

Questions About Your Business (CIRCLE what applies for your firm):

Is your firm licensed in the state of Kansas for architectural services?	Yes	No
Does your firm comply with the Kansas State Building Codes?	Yes	No
Does your firm comply with the Americans with Disabilities Act (ADA)?	Yes	No
Does your firm comply with the National Environmental Policy Act (NEPA) guidelines?	Yes	No
Does your firm comply with Federal Acquisition Regulations (FAR) Part 36 for architect-engineer contracts?	Yes	No
Does your firm have experience within the last 5 years on projects of similar scope and scale?	Yes	No
Does your firm have experience with projects adhering to the Secretary of the Interior's Standards for Rehabilitation?	Yes	No

- 1. Experience on Similar Projects: Provide** up to three examples of similar projects completed within the last five years.



Project Name:	
Location:	
Scope of Work:	
Completion Date:	
Outcome:	
Client Reference (Name/ Contact Info):	
Project Name:	
Location:	
Scope of Work:	
Completion Date:	
Outcome:	
Client Reference (Name/ Contact Info):	
Project Name:	
Location:	
Scope of Work:	
Completion Date:	
Outcome:	
Client Reference (Name/ Contact Info):	

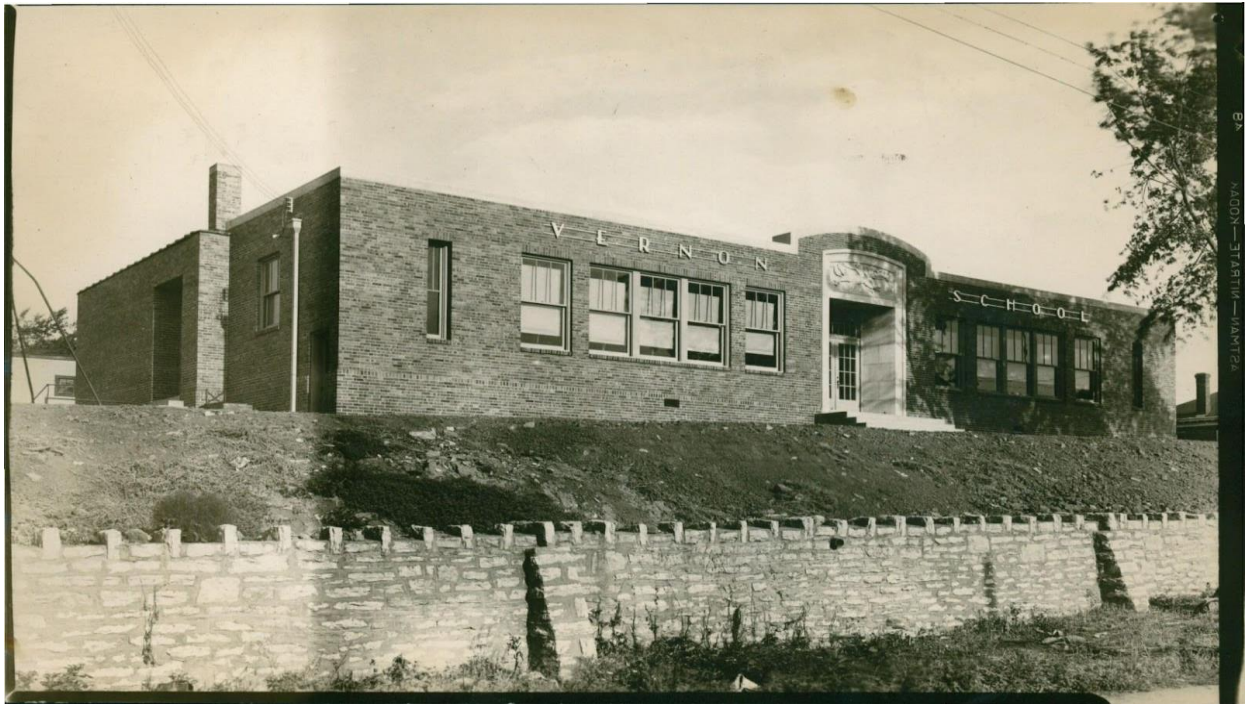
Certifications and Acknowledgements: I certify that the information provided is accurate and that our firm meets the qualifications required for this project.

- Signature: _____ Title: _____
- Name: _____ Date: _____



Attachment B

Current Diagrams: Fall 2024 and from the 1950s (BUILDING – EAST SIDE)





Attachment C

Current layout and proposed reconstruction

Visitor Center

The initial proposal will involve the construction of the South/West classroom into a visitor's center. Restore the original classroom on the northeast side of the building, which was divided into four small rooms serving as office space for the multipurpose center in more recent years. The original footprint of the classroom will be restored by demolishing the interior walls and becoming a visitor's center. The walls and floors will be refinished, the ceiling will be raised closer to an original height and original chalkboards that are covered with plywood will be exposed. Original cabinetry and doors will be restored.

Bathrooms

The existing men's and women's restrooms on the central hallway will be renovated including new plumbing and fixtures; and to become ADA compliant. Water supply and sewer discharge lines should be inspected and replaced or repaired as deemed necessary.

The men's restroom is divided into two spaces: The men's restroom and Janitor's closet:

- Remove the partition wall between the men's restroom and janitor's closet and construct a new partition between the two spaces.
- Install a door from the northeast classroom to the janitor's closet.
- Update fixtures and finishes
- Provide an ADA accessible stall

The fixtures in the women's restroom include two toilets and a sink, but neither of the toilet stalls are ADA accessible.

HVAC

The new HVAC systems will include new supply ductwork installed in the basement and the crawl spaces, and new return air grills in the walls connected to ductwork in the basement and crawl spaces following a provided diagrammatic layout of ductwork.



Attachment D

Federal Contract and Purchasing Requirements

1. **Equal Opportunity.** Contractor shall comply with Executive Order 11246, "Equal Employment Opportunity," as amended by EO 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. **Minority and Women Business Enterprises (if applicable to this Contract)**
Contractor hereby agrees to comply with the following when applicable: The requirements of Executive Orders 11625 and 12432 (concerning Minority Business Enterprise), and 12138 (concerning Women's Business Enterprise), *when applicable*. Accordingly, the Contractor hereby agrees to take affirmative steps to assure that women and minority businesses are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:
 - a. Including qualified women's business enterprises and small and minority businesses on solicitation lists.
 - b. Assuring that women's enterprises and small and minority businesses are solicited whenever they are potential sources.
 - c. When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises.
 - d. Where the requirement permits, establishing delivery schedules which will encourage participation by women's business enterprises and small and minority business.
 - e. Using the services and assistance of the Small Business Administration, and the U.S. Office of Minority Business Development Agency of the Department of Commerce; and
 - f. If any subcontracts are to be let, requiring the prime Contractor to take the affirmative steps in a through e above.For the purposes of these requirements, a Minority Business Enterprise (MBE) is defined as an enterprise that is at least 51 percent owned and controlled in its daily operation by members of the following groups: Black, Hispanic, Asian or Pacific Islander, American Indian, or Alaskan Natives. Women Business Enterprise (WBE) is defined as an enterprise that is at least 51 percent owned and controlled in its daily operation by women.
3. **Suspension and Debarment. (Applies to all purchases.)**
 - a. This contract is a covered transaction for purposes of 2 CFR pt. 180 and 2 CFR pt. 3000. As such, the Contractor is required to verify that none of Contractor's principals (defined at 2 CFR § 180.995) or its affiliates (defined at 2 CFR § 180.905) are excluded (defined at 2 CFR § 180.940) or disqualified (defined at 2 CFR § 180.935).
 - b. The Contractor must comply with 2 CFR pt. 180, subpart C and 2 CFR pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters.
 - c. This certification is a material representation of fact relied upon by the Vernon Multipurpose Center. If it is later determined that the contractor did not comply with 2 CFR pt. 180, subpart C and 2 CFR pt. 3000, subpart C, in addition to remedies available to the Unified Government, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 - d. The Contractor agrees to comply with the requirements of 2 CFR pt. 180, subpart C and 2 CFR pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.
4. **Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352, as amended. (Applies to all purchases.)** Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or



employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Purchases over \$100,000 - Contractors must sign the certification on the last page of this bid

5. **Access to Records. (Applies to all purchases.)**

- a. The Contractor agrees to provide the Vernon Multipurpose Center, the Unified Government of Wyandotte County, Kansas, the U.S. Department of Treasury, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions. The Contractor agrees to permit any of the foregoing parties to reproduce by any means or to copy excerpts and transcriptions as reasonably needed and agrees to cooperate with all such requests.
- b. The Contractor agrees to provide the Treasury Department or authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- c. No language in this contract is intended to prohibit audits or internal reviews by the Treasury Department or the Comptroller General of the United States.

6. **Rights to Inventions Made Under a Contract or Agreement.**

Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any applicable implementing regulations.

7. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327 through 333) (Applies only to purchases over \$100,000, when laborers or mechanics are used.)**

Where applicable, all contracts in excess of \$100,000 that involve the employment of mechanics or laborers shall include a provision for compliance with 40 U.S.C. 3702 and 3704 of the Contract Work Hours and Safety Standards Act, as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 3702 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. The requirements of 40 U.S.C. 3704 are applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

8. **Clean Air Act & Federal Water Pollution Control Act (applies to purchases of more than \$150,000.)**

- a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- c. The Contractor agrees to report each violation of the Clean Air Act and the Water Pollution Control Act to the Unified Government of Wyandotte County, Kansas
- d. The Contractor understands and agrees that the Unified Government will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- e. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance



9. **Prohibition on certain telecommunications and video surveillance services or equipment (Huawei and ZTE)**

Contractor is prohibited from obligating or expending loan or grant funds to:

- a. Procure or obtain.
- b. Extend or renew a contract to procure or obtain; or
- c. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by **Huawei Technologies Company or ZTE Corporation** (or any subsidiary or affiliate of such entities).
 - i. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

10. **Buy USA - Domestic Preference for certain procurements using federal funds.**

Contractor should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:

- a. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- b. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

11. **Procurement of Recovered Materials:** (Applies only if the work involves the use of materials)

In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

- a. Competitively within a timeframe providing for compliance with the contract performance schedule;
- b. Meeting contract performance requirements; or
- c. At a reasonable price.
 - i. Information about this requirement, along with the list of EPA - designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
 - ii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

12. **Publications.**

Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."



13. **Increasing Seat Belt Use in the United States.**

Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Contractor is encouraged to adopt and enforce on-the-job seat belt policies and programs for your employees when operating company-owned, rented or personally owned vehicles.

14. **Reducing Text Messaging While Driving.**

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Contractor is encouraged to adopt and enforce policies that ban text messaging while driving and establish workplace safety policies to decrease accidents caused by distracted drivers.

Additional Federal Regulations Applicable to ARPA (is hereby incorporated by reference):

- a. **Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200**, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
- b. **Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25**, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference
- c. **Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170**, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- d. **OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. Part 180**, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- e. **Recipient Integrity and Performance Matters**, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
- f. **Governmentwide Requirements for Drug-Free Workplace**, 31 C.F.R. Part 20.
- g. **New Restrictions on Lobbying**, 31 C.F.R. Part 21.
- h. **Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655)** and implementing regulations.
- i. **Generally applicable federal environmental laws and regulations.**

Statutes and regulations prohibiting discrimination applicable to ARPA awards include, without limitation, the following:

- a. **Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.)** and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
- b. **The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.)**, 4 which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- c. **Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794)**, which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- d. **The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.)**, and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and

Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments instrumentalities or agencies thereto.



Federal Lobbying Certification

31 CFR Part 21- New Restrictions on Lobbying

This certification must be signed by all contractors and subrecipients of Federal Grant funds as well as any sub-subrecipients or sub-contractors receiving \$100,000 or more in Federal funds. The subrecipient or contractor agrees to obtain this documentation for any subawards or subcontracts they engage in.

The subrecipient or contractor certifies, to the best of their knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL. "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all contractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

The contractor or subrecipient certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the contractor understands and agrees that the provisions of 31 U.S.C Ch. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of subrecipients authorized official

Date

Print name and title of person signing above